



**APPLICATION FOR FOREIGN NATIONAL
STUDENT INTERN PROGRAM
U.S. Mission, Canada**

POSITION NO./TITLE: _____

Section 1: Personal Information

1. **FULL NAME:** _____
 LAST (SURNAME) FIRST MIDDLE

2. **PRESENT ADDRESS INCLUDING CITY AND TELEPHONE NUMBER (E-Mail):**

3. **How did you learn about this program?** / __ / Ad / __ / Employee / __ / Relative / __ / University/School / __ /
Other (Please Specify) _____

4. **Do you have any relatives that work for the Embassy/Consulate:** Yes No
If yes, please provide their name, position title, and the section where they work.

5. **Are you a citizen or legal permanent resident of the country where this U.S. mission is located?** Yes No
If you answered "No", please specify your legal status in Canada and a type of the work permit, if needed, allowing you to take part in a student internship program: _____

6. **U.S. CITIZENSHIP:** Do you have any claim to U.S. citizenship? YES _____ NO _____

Section 2: Education:

1. **UNIVERSITY/SCHOOL/EDUCATIONAL INSTITUTION:**
For each institution you have attended, provide the following information in the space below. Begin with your present school and work backwards. Use continuation sheets as necessary.
Name and full address of current College, University or institution:

Major Area of Study: Name Telephone Number of instructor:

Dates Attended (Month/Year) _____ **Diploma/Degree/Certificate:** _____

Did you graduate? Yes No

Date Received: _____ **Major Field of Study:** _____

2. How many hours per week are you able to participate in the FNSIP? Please indicate hours per week. What days of the week are you available? Please indicate what days/hours you are available.
Please list your proposed start and end dates. These dates will be negotiated with hiring office if selected.

Section 3: Languages

1. **LANGUAGES:** Please list the languages that you speak, read and/or write and the level for each below:
1 = Basic; 2 = Limited; 3 = Good working knowledge; 4 = Fluent 5= Translator

LANGUAGE	SPEAK	READ	WRITE
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

2. **SPECIAL QUALIFICATIONS AND SKILLS:**

List any special skills you possess and equipment you can use, certifications, licenses obtained, etc.

3. **TRAINING RECEIVED:**

List training received in areas applicable to the internship position in which you are applying.

Section 4: Work Experience –Paid and Voluntary (if applicable): Please list your most current work experience.

A. **JOB TITLE:** _____

Full Time OR Part-Time

B. **FROM:** (month/day/year) _____ **TO:** (month/day/year) _____ **Annual Salary:** _____

C. **EMPLOYER NAME, ADDRESS AND PHONE NUMBER:** _____

D. Main Duties and Responsibilities:

Reason for leaving:

HAVE YOU EVER WORKED FOR THE U.S. GOVERNMENT? YES ____ NO ____

HAVE YOU EVER BEEN DISMISSED OR FORCED TO RESIGN FROM A POSITION? YES ____ NO ____

PLEASE EXPLAIN: _____

COMPUTER SKILLS

How do you rate your computer skills (please circle):

5 = excellent; 3 = good; 1 = fair; 0 = none

List computer programs in which you have experience.

REFERENCES List three persons not related to you by blood or marriage who are qualified to supply definite information regarding your character and suitability for employment under the program. Do NOT include former employers (i.e., supervisors).

NAME	MAILING ADDRESS	TELEPHONE NUMBER/	OCCUPATION
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____

Section 5: Reason for wanting to participate in the FNSIP

Please provide a brief statement to explain why you would like to be considered for the FNSIP and what you hope to achieve during the program that will benefit your current area of study. Please also indicate if there is a particular section of the U.S. mission that most interests you (e.g., Political, Economic, Management, Consular, or Public Diplomacy).

Section 6: DECLARATION

- I am a current student at a trade school, technical or vocational institute, junior college, college, university or other accredited educational institution, and I am in good academic standing.
- I understand that any information I provide may be investigated and that any false statements may be grounds for non-consideration or termination from the FNSIP, if selected.
- I understand that, if I am provisionally selected for the FNSIP, a successful security and medical certification must be completed before I may begin the program.
- I consent to the release of information about my ability and fitness for the FNSIP by employers, schools, law enforcement agencies, and other individuals and organizations to U.S. mission-authorized investigators and personnel.
- I certify that, to the best of my knowledge, all of my statements are true and complete.

Print Name: _____

Signature

Date



**STATEMENT OF INTEREST FOR
FOREIGN NATIONAL STUDENT INTERN PROGRAM
U.S. Mission, Canada**

Print Name (First and Last Name)

Address including City

Email: _____

Phone: _____

Statement of Interest

Write a Statement of Interest that describes your objectives and motivations in seeking an internship with the U.S. Embassy. Explain how the academic courses you have taken, and other personal experiences you have had, relate to the Intern Program and/or Office to which you would like to be assigned.

Be sure to indicate if you will be a continuing student immediately upon completion of your internship. If this is not indicated, your application will not be considered.

Do you have any relatives that currently work in this U.S. mission? Yes No

If yes, please provide their name, position title, and the section where they work.

Are you a citizen or legal permanent resident of the country where this U.S. mission is located? Yes No

(If you answered "no", you are not eligible to participate in the FNSIP.)