

**U.S. Embassy Ottawa**  
**Public Notice**

ACTION CODE: Pre-Solicitation

DATE POSTED: June 29, 2020

LASSIFICATION CODE: 275123

NAICS CODE: D5030 - Microphone, Consular Windows

CONTRACTING OFFICE ADDRESS:

US Consulate General 1000, 615 Macleod Trail SE, Calgary, AB T2G 4T8

SUBJECT: U.S Consulate General, Calgary AB - Intercommunications and Program Systems  
Upgrade Microphone system at Consular Windows

PROPOSED SOLICITATION NUMBER: 19CA1020Q0006

CLOSING RESPONSE DATE: N/A

PRIMARY POINT OF CONTACT: Andrew Nelson - Contracting Officer

SECONDARY POINT OF CONTACT: Shazia Basharat - Procurement Agent

EMAIL: [CalgaryGSO@state.gov](mailto:CalgaryGSO@state.gov)

PLACE OF PERFORMANCE: Calgary, AB Canada.

DESCRIPTION:

The U.S Consulate General in Calgary requires the Contractor shall provide and install a State Department sanctioned 10 windows intercom system for U.S. Consulate – Calgary, AB in accordance with schedule of supplies, services, all labor, engineering, materials, tools, supplies, transportation, travel, insurance, overhead, and profit.

Remove and replace current microphones in the interview windows in the consular section. The system will have the ability to page into the waiting area as well as integrate with a GFE queuing systems. Propose a plan to design, program, integrate, install and commission the 10 consular windows system. Provide headsets and headset connections at each window for optional use by interviewer.

Please note this solicitation is not ready to be issued as of this date. The US Consulate General Calgary will launch the solicitation on the U.S. Embassy Ottawa website when it is available. The Government intends to award a contract resulting from this solicitation to the lowest priced technically acceptable offer or who is a responsible contractor. The Government may award the contract based on the initial offer without discussion. The resultant contract will be a firm fixed

price type contract. The Government is planning a pre-quotation conference and the date for this conference will be in the solicitation.

All contractors have to be registered in the SAM (System for Award Management) Database <https://www.sam.gov> prior to contract award pursuant to FAR provision 5.207. Therefore, prospective offers are encouraged to register prior to the submittal of quotations/proposals. The guidelines for registration in SAM are also available at the above web address.